

Dear Customer,

**WPS (Worldwide Payment Systems)** is a leading data and payment processing company specialized in the payments of travel agencies commissions.

WPS system has been specially developed to suit both hotels and travel agents needs, leading to the optimization of the cost of operations and to the personalization of the service.

Today, WPS works with more than 140.000 entities within the travel industry among them: Starwood Hotels and Resorts, Rezidor EMEA, Louvre Hotels, Small Luxury Hotels, Luxury Life Style, Luxe Worldwide Hotels, Concorde Hotels, Great Hotels of the World, Exclusive Hotels, Banyan Tree Hotels and Resorts, Tokyu Group, The Rocco Forte Collection, Jumeirah Hotels, etc...

Among the hotel groups that use the myfidelio.net services and have already started using WPS systems there are: Sana Hotels, Kempinski Hotels, Danubius Hotels, Elite Hotels and a variety of independent hotels.

Kind regards,  
myfidelio.net & WPS

• Why WPS as your commission processor?:

- **Complete service** for both issuer and payment recipients reducing administrative costs and saving time.
- **Flexibility:** capability to adapt the operational procedure to the needs/requirements of the market.
- **Weekly payments:** payments to recipients are carried out the week following the receipt of the funds from the issuer.
- **Personalized payments to any recipient independently whether they are or not registered in WPS:** currency, method of payments, holding of payments until they reach a minimum amount, way of receiving the payment details, etc.
- **More than 90% of the payments,** in value terms, processed by WPS are executed **via electronic** transactions guaranteeing security, transparency and efficiency.
- **WPS Webportal,** online information permanently updated to control and track the status of your payments. This portal is also available for the recipients of the payments.
- **Reporting capabilities including personalized reports.**
- **Reconciliation tools** for payment recipients.
- **Service free of charge for payment recipients.**
- **Quick and efficient payments** will create a positive image of the issuer of payments.

**WPS**  
worldwide payment systems

• Costs

- **Set up Fee: No Charge**
- **Maintenance Fee: No Charge**
- **Cancellation Fee: No Charge**

A charge applies only for using the system, **1 Euro per commissionable booking** processed on behalf of the Hotel, non commissionable data is processed for free to inform Travel Agents.

• How to join WPS

Please contact WPS at [pjacome@wpsnetwork.com](mailto:pjacome@wpsnetwork.com) or Ph: +34 955 031400 to get more information about WPS services, to get the contract and to clarify any questions you may have.

As it is an internet based system, there is not need to install any software. The implementation is immediate.

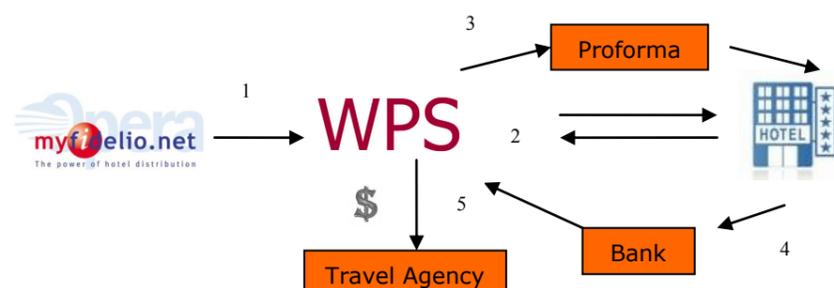
• Full control of your payments in WPS webportal: [www.wpsnetwork.com](http://www.wpsnetwork.com)

- Specially designed to suit both, hotels and travel agents.
- On-line information to track your payments at real time 24h a day.
- Through the use of WPS webportal each hotel will be able to:
  - Have full control of their payments.
  - Access to the invoiced payments as a historical file for their administration.
  - Be able to create their own statistical analysis to use as a marketing tool.
  - Communicate with the travel agents registered in WPS webportal and currently receiving payments through WPS.

An average 700 travel agents are daily tracking and reconciling their payments in WPS webportal.

• Operational procedure

1. myfidelio.net sends to WPS an electronic file with hotel booking information on a monthly basis.
2. The Hotel validates the booking information uploaded in WPS webportal. Hotels will also be able to add other commissionable bookings received through other channels by sending WPS their PMS file or by inputting the information directly in WPS portal.
3. WPS issues a Proforma to the hotel/hotel group, with the total amount to be transferred (commissions to be paid + WPS fee). WPS bank account will be also detailed in the proforma.
4. Hotel sends funds to WPS.
5. WPS processes the payments to travel agents the week following the receipt of the funds and provides the hotel with an Invoice and a Payment Report.
6. Please find a [presentation](#) of the operational procedure of WPS.



• Online training sessions

The WPS team will be pleased to provide you online and telephone training sessions.

For this we invite you to **contact Mr Pedro Jácome,** from WPS Sales Dept. [pjacome@wpsnetwork.com](mailto:pjacome@wpsnetwork.com)

**EAME Central Customer Service contact details:**

Mon - Fri, 09.00 - 18.00 CET.  
E-mail: [EAME-IQmyfidelio@micros.com](mailto:IQmyfidelio@micros.com)  
Phone: +49 2131 137 113  
Fax: +49 2131 137 404